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MEMORANDUM FOR: Deputy Directors  
Assistant Directors  
Senior Staff Chiefs, DD/P  
Office Heads

15 December 52

SUBJECT: Authorization for Development of CIA Regulations

25X1A

REFERENCE: CIA Notice No. [REDACTED] Subject: "Revision and Development of CIA Regulations and Procedures"

25X1A9a

1. Mr. [REDACTED], Special Assistant to the Deputy Director (Administration), is designated to supervise and coordinate the revision and development of CIA Regulations in accordance with the general concept set forth in the referenced CIA notice. It will be necessary for him to call meetings, establish committees, and issue instructions in order to effect expeditious publication of adequate Regulations. It is requested that Mr. [REDACTED] have full cooperation toward the accomplishment of the Regulations objective.

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2. The revision of the CIA Regulations will be accomplished by:

a. Assigning the development and writing of sections of the Regulations to the appropriate office or staff.

b. Developing a schedule for progress and establishing deadlines for the submission of initially coordinated drafts.

c. Developing and facilitating an effective but speedy coordination system.

d. Submitting periodic reports to the Deputy Directors on the progress of the program and major problems encountered.

e. Recommending to the Deputy Directors immediate publication or other action in the event coordination of proposed Regulations is delayed by failure to submit comments, concurrences or dissents within the time limits prescribed.

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[REDACTED]  
WALTER REID WOLF  
Deputy Director  
(Administration)

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